



Room Block Policy

Guest Room Group Blocks: Events/Groups requesting five or more guest rooms will have rooms held under a Group Block. Blocks may be made up to one year in advance.

Group Block with Call-Ins Reservations: Blocked rooms that have not been picked-up 30 days prior the arrival date will be released. Call-in reservations may be added to the block based on general hotel availability. In order to guarantee unreserved rooms in the block or add rooms to the block within the 30-day window, the event planner/contact must agree to be charged a fee equal to the total charges for the first night of all unreserved rooms.

Group Block with Rooming List: Group Blocks must be guaranteed with a deposit if guest rooms will be reserved with a rooming list and billed to a master account. A deposit equal to 50% of the total charges for room nights booked will be due with the Event Agreement. A rooming list must be provided no less than five (5) working days prior to the scheduled arrival date.

The number of rooms in a Group Block may be reduced, with no penalty, by the event planner/contact up to 30 days prior to scheduled arrival date, at which time the guest room deposit becomes non-refundable. Deposits for rooms released by the event planner/contact prior to the cut-off date will be applied to the final group master bill.