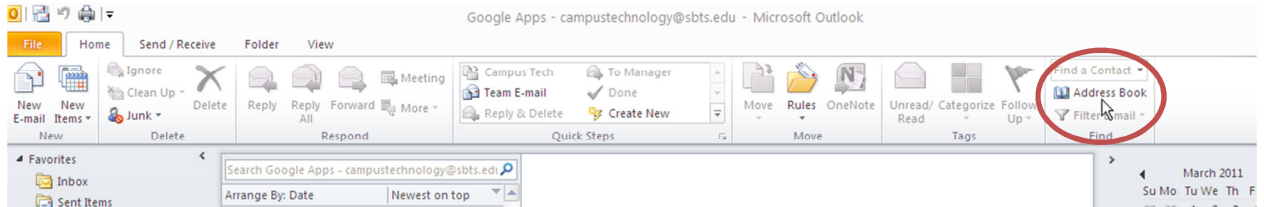
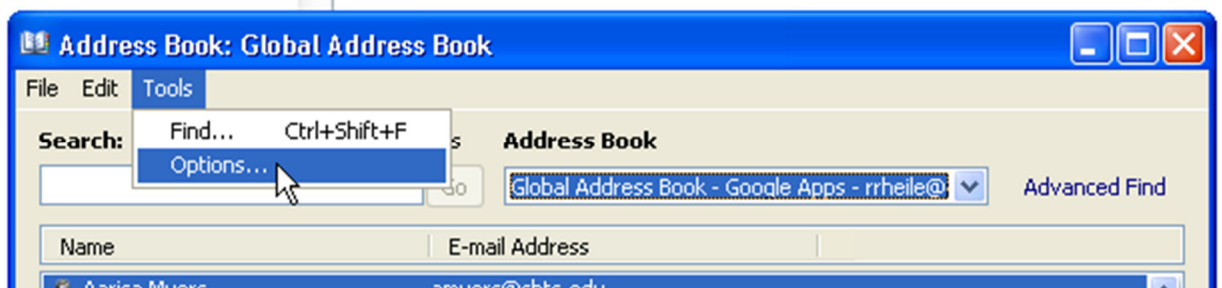


How to Make the Global Address Book the Default in Your Address Book

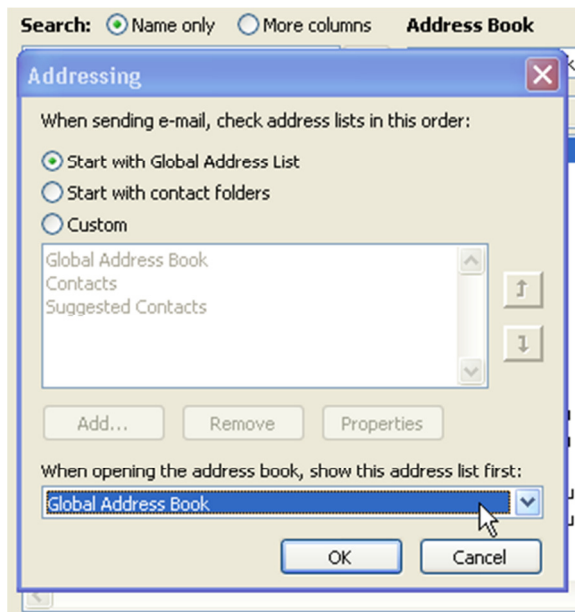
1. Click on **Address Book**.



2. Select **Tools > Options**



3. In the drop-down box below “When opening the address book, show this address list first,” select **Global Address Book**.



4. Click **OK**.