REQUEST FOR PROPOSAL

PROJECT:
Alumni Chapel HVAC Replacement

RFP 10-0006

PREPARED:
October 8, 2010
NOTICE

PROJECT:
Alumni Chapel HVAC Replacement
RFP 10-0006
PREPARED:
October 8, 2010

Receipt of this RFP must be acknowledged no later than: October 15, 2010

This acknowledgement must be filled out and sent via fax to:
Attn: Procurement
Fax: (502) 897-4202

<table>
<thead>
<tr>
<th>First Name*</th>
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</thead>
<tbody>
<tr>
<td>Last Name*</td>
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<tr>
<td>Company Name*</td>
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<td>Street Address 1*</td>
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<td>Street Address 2</td>
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*Indicates required field

Failure to acknowledge receipt may disqualify any submitted proposal.
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A. SCOPE AND INFORMATION ON PROJECT/PRODUCT

Project/Product:      Alumni Chapel HVAC Replacement
RFP Number:          RFP 10-0006
Date Issued:         October 8, 2010
Method of Award:     Competitive Bid
Name of Buyer:       Andy Donahou, Director of Procurement

SCHEDULE OF EVENTS

<table>
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<tr>
<th>Event</th>
<th>Date</th>
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<tr>
<td>1. RFP Distribution to Vendors</td>
<td>10/08/10</td>
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<tr>
<td>2. Written Confirmation of Vendors with Bid Intention</td>
<td>10/15/10</td>
</tr>
<tr>
<td>3. Questions from Vendors about scope or approach due</td>
<td>10/18/10</td>
</tr>
<tr>
<td>4. Proposal Due Date</td>
<td>10/29/10</td>
</tr>
<tr>
<td>5. Target Date for Review of Proposals</td>
<td>11/01/10</td>
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<tr>
<td>6. Final Vendor Selection Discussion(s)--Week of</td>
<td>11/01/10</td>
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<tr>
<td>7. Vendors Notified on Acceptance/Rejection of Bid</td>
<td>11/05/10</td>
</tr>
<tr>
<td>8. Anticipated commencement date of work</td>
<td>11/05/10</td>
</tr>
</tbody>
</table>
TECHNICAL CONTACT
Any questions concerning technical specifications or Statement of Work (SOW) requirements must be directed to:

<table>
<thead>
<tr>
<th>Name</th>
<th>Robert Konemann</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>2825 Lexington Road  Louisville, KY 40280</td>
</tr>
<tr>
<td>Phone</td>
<td>(502) 741-4458</td>
</tr>
<tr>
<td>FAX</td>
<td>(502) 897-4088</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:rkonemann@sbts.edu">rkonemann@sbts.edu</a></td>
</tr>
</tbody>
</table>

RFP SUBMITTALS & CONTRACTUAL CONTACT
RFPs should be submitted to the following Seminary representative for processing and evaluation. In addition, any questions regarding contractual terms and conditions or proposal format must be directed to this person as well.

<table>
<thead>
<tr>
<th>Name</th>
<th>Andy Donahou</th>
</tr>
</thead>
<tbody>
<tr>
<td>Address</td>
<td>2825 Lexington Road   Louisville, KY 40280</td>
</tr>
<tr>
<td>Phone</td>
<td>(502) 897-4722</td>
</tr>
<tr>
<td>FAX</td>
<td>(502) 897-4202</td>
</tr>
<tr>
<td>Email</td>
<td><a href="mailto:adonahou@sbts.edu">adonahou@sbts.edu</a></td>
</tr>
</tbody>
</table>

DUE DATES
A written confirmation of the Vendor’s intent to respond to this RFP is required by 10/15/10. All proposals are due by 10/29/10 4:30 pm. Any proposal received at the designated location after the required time and date specified for receipt shall be considered late and non-responsive. Any late proposals may not be evaluated for award.
SCOPE:

See the following seven pages, enumerated as Page 1-Page 7, and considered in their entirety as Page 7 of 12 of this document.

1) There is a MANDATORY pre-bid meeting at 2 p.m. on October 18th. Vendors should meet at the Welcome Pavilion on the campus at SBTS at this time.

2) The "Anticipated commencement date of work" is to be determined (TBD). Please see if you can override the date formatting to include this. If not, please leave the field blank and the information will be given at the pre-bid meeting.
Southern Baptist Theological Seminary
Request for Pricing (RFP)

RFP NO.: __________________
DATE: __________________

Work Description: Remove the existing Trane cooling only rooftop unit serving the Main Chapel Facility on the Southern Baptist Theological Seminary Campus and install a new rooftop unit as hereinafter described.

1. Contractor’s Responsibility:

A. This Contractor shall provide total coordination involving the removal of the existing unit and the installation of the new replacement unit with the Owner assigned Project Manager. All work schedules shall be charted in writing by the Contractor and agreed upon by the Owner prior to any work begins. This Contractor shall provide a written plan of action including all phases of the work.

B. The existing steel channel is tied into the building structure for proper support of the existing rooftop unit. It is estimated that the existing rooftop unit has an approximate weight (less curb mounting base) of 7300 lbs.

C. This Contractor shall employee the services of a Crane Service Company to work with his personnel to assure the structural integrity of the rooftop unit prior to lifting the existing unit as one piece. If this Contractor elects to remove the existing unit in two or more sections, he shall be responsible for all refrigerant removal where refrigerant lines are cut or damaged.

D. The existing rooftop unit sits on a structural sheet metal curb base which is supported by the structural channel steel frame tied into the building structure as previously described.

E. This Contractor shall remove the old unit from the campus site with all salvage rights remaining with the Contractor.

F. This Contractor shall employ a licensed electrician to disconnect the 208V-3Ø power feed to the existing disconnect switch. This includes conduit and wire prior to lifting the unit.

G. This Contractor shall disconnect existing control wiring and conduit and reposition to eliminate damage to wires on removal of unit.

H. The Contractor shall submit with his bid, a written plan and time schedule showing approximate arrival date (obtained from the RTU manufacturer prior to bid turn in) of new rooftop unit at site, the rigging of existing unit on to a standby trailer, roof prep of duct work, new unit mounting base and any structural channel to be added due to difference in existing unit and new unit physical size. This plan shall include the lifting of the new unit in place and mounting securely, return air duct connected to unit and existing supply air duct mounted permanently to the unit. All new supply ductwork shall be fully insulated with 1.5” rigid insulation and sealed from water penetration.

I. (1) This Contractor shall employ a licensed electrician to reconnect the existing 208V power conductors to a new non-fused Nema-3R disconnect switch and extend the load side connections to the unit power terminal blocks. Prior to unit running an all motor rotations shall be field verified.
I. (Con't)

(2) The existing (3) 208V conductors supplying power to the existing unit disconnect switch are #300 AWG wire size and a capacity of 425 Amps at 75°C. Locate the new NEMA-3 disconnect switch to allow re-connecting to its line side. New load side conductors with ground shall be extended to the rooftop unit’s single point power connection.

J. This Contractor shall coordinate with the Owner’s BMS Contractor during the submittal and installation phase of the project. The BMS furnished controls shall be programmed and wired in place prior to this Contractor’s initial startup of the unit’s refrigeration system.

K. The initial refrigeration system startup in the unit will probably occur during cold weather. This Contractor will also be responsible to come back to the site during the month of June, 2011 for a final refrigerant pressure check, condenser coil discharges and evaporator coil leaving air temperatures.

L. Four (4) sets of readings shall be documented along with corresponding outdoor air temperatures and given to Owner’s Facilities Managing Company (Sodexo). Also, provide four (4) copies of O&M’s including final temperatures and all maintenance items supplied by the rooftop unit manufacturer.

M. This Contractor will be responsible to take the average leaving air velocities through the cooling coil and make the supply air fan sheave adjustments for an average velocity of 360 Ft. per minute air flow through the coil. The final readings shall be recorded and included in the four (4) copies of O&M manuals. Final fan RPM will be fine tuned by the VFD drive.

N. Working on lower roofs requirements.

(1) The roof area where the rooftop unit is located has “Walk Pads” to and around the unit. Contractor shall lay down 1/2” plywood or particle board where work is required and pads are not installed.

(2) Any damage to roof due to working on roof surface, dropping tools or materials on roof, etc. shall become the responsibility of this Contractor and any of his Subcontractors involved.

Warranties: The rooftop unit shall carry its manufacturers parts only warranty of 5-years for the compressors, and a one year parts warranty on all other components provided by the manufacturer. A one year labor warranty and parts warranty shall begin at the June 2011 date of final refrigeration system checkout. Compressor warranty will begin at the initial startup.

2. **Acceptable Manufacturers** for the new rooftop unit are Carrier and Trane.
RFP NO.: __________

DATE: __________

3. **Unit design shall incorporate the following features:**

   A. The new rooftop unit shall provide electric cooling (no heat) with multi-stage control.

   B. Unit cabinet shall have industrial grade metal panels with fully hinged access panels. Provide access panels to allow adequate entry for servicing and component access.
      
      (1) The unit casing shall be galvanized steel meeting the ASTM standard for a 500-hour salt spray test. The top and sides shall have a factory powder coat finish. The sides of the unit shall have insulated double wall hinged access doors for easy service access to internal components. Each door shall seal against rubber gaskets to prevent air and water leakage.

      The internal of casing shall be insulated with fire retardant dual-density fiberglass insulation (1.75-lb/cubic foot). Insulation shall be of the blanket type and coated on the side facing unit interior. Insulation consistency shall be maintained between minus 20°F up to 180°F. Insulation shall be applied using a spray application of adhesive to bond to the metal.

      (2) Rooftop unit shall be designed with a sloped non-ferrous drain pan to prevent standing water from accumulating. Provide a non-ferrous main condensate drain connection.

      (3) Provide lifting lugs at units balance points to facilitate overhead crane rigging.

   C. Supply fan is to be forward curve heavy steel construction that allows performance up to 4.0" external S.P. (ESP).
      
      (1) The rooftop unit shall utilize one (1) F.C. fan wheel, scroll and motor. (Multiple fans on a single shaft is not acceptable on this project).

      (2) Fan assembly shall be mounted on a steel base assembly, that is isolated from the unit structure. Provide 2" spring isolators for the insulated fan base.

      (3) Supply fan shall be double width-double inlet forward curved centrifugal design for low to medium RPM.

      (4) Fan shaft shall be solid steel construction polished to a smooth finish.

      (5) Bearings shall be pillow block design that are self aligning, re-greasable. Bearings shall be rated for 200,000 average life span.

      (6) The supply fan shall be driven by a single premium efficiency motor rated for VFD application. Provide a minimum of a 2-belt drive.

   D. Provide a factory or shop made structural curb base as required (that will not flex under the weight of the new unit) to adapt new unit to existing conditions. Unit arrangement shall provide for bottom return and side discharge supply air.
E. Outdoor air & exhaust hood assemblies.
   (1) Provide weatherproof designed hood with birdscreen for outdoor air intake and exhaust discharge.
   (2) Provide same exterior powered coat finish as unit.

F. Unit design shall be horizontal draw through, vertical up air flow from return air below roof and a side supply air discharge plenum.

G. The unit manufacturer shall provide a 120 volt duplex service receptacle powered from a separate 208/120 V. transformer mounted and wired as part of the unit assembly.

H. Puron R-410A refrigerant.

I. Multiple high efficiency Scroll compressors with crank case heaters shall be spring isolated.
   (1) Compressors shall be fully hermetic. Each compressor shall be provided with overload protection, short cycle protection and minimum on and off timers.
   (2) Provide reverse rotation protection.
   (3) Provide crank case heaters that are only energized during the compressor off mode.

J. Multiple cooling stage (2) minimum.

K. Independent refrigerant circuits and TXV valves.

L. Evaporator coils.
   (1) Provide coils constructed of seamless copper tubing with aluminum fins mechanically bonded.
   (2) Coils shall be leak tested at 150 PSIG and pressure tested at 650 PSIG.
   (3) Evaporator coils circuiting must provide a full face active operation at a part load condition.

M. First stage to be provided with modulation hot gas bypass for activation during low load conditions.

N. Condenser coils.
   (1) Coils shall be micro channel design, having a series of flat tubes containing multiple parallel flow small channels between the refrigerant manifolds. Coils shall be of the two pass arrangement. Aluminum alloys shall be used for fins, tubes and manifolds.

O. Provide (2-inch) 30% pleated filters in a V-bank arrangement.
RFP NO.: __________________
DATE: __________________

P. Refrigerant components.
   (1) Rooftop unit shall have minimum of two independent refrigerant circuits.
   (2) Each circuit to have filter drier.
   (3) Each circuit to have moisture sight glass.
   (4) Each circuit to have thermostatic expansion valve. (Adjusted during the June 2011
        checkout provided by the Contractor).
   (5) Each circuit to have fusible plug.

Q. Provide tight seal low leakage control dampers for O.A. Return air and Exhaust air openings. 
   Actuators to be provided with the dampers (0-10 VDC) three (3) total.

R. Provide adjustable sheave for the supply air fan.

S. Provide premium efficiency three phase motor for the supply fan and exhaust fan.

T. Refrigeration minimum safety controls as follows:
   (1) Provide over current protection using calibrated circuit breakers (individually) to shut 
       down its compressor.
   (2) Provide crankcase heaters.
   (3) Provide individual high pressure switches.
   (4) Provide individual low pressure switches.

U. Provide circuit breaker protection for all power components.

V. Condenser fan motors shall have totally enclosed type motors.
   (1) Fans shall be direct drive propeller type. Fans shall discharge the air in a vertical 
       pattern. Provide rubber in shear mountings for each fan. VFD’s speed will be 
       controlled through the BMS System for dehumidification cycle as recommended by 
       unit manufacturer.
   (2) Provide a motor for each fan.

W. Provide VFD drives for supply and exhaust fan. Provide with bypass feature to allow remote 
   energizing from BMS system.

X. Note: The unit manufacturer shall provide field connections allowing the Owners BMS 
   Controller to control the actual staging of compressor/solenoids. Factory controller 
   having 100% authority over complete cooling control staging will not be acceptable.

Y. Provide BacNet interface capabilities as may apply for BMS and unit transparency.
Southern Baptist Theological Seminary  
Request for Pricing (RFP)

RFP NO.: ____________  
DATE: ____________

4. **Design Information:**

A. Unit shall have a EER (ARI 360) rating of 10.5 and an IEER rating of 12.7 or better.

B. The rooftop unit is based on the following parameters:

   - **Entering Air DB**: 80.0°F
   - **Entering Air WB**: 67.0°F
   - **Entering Air Enthalpy**: 31.72 BTU/Lb.
   - **Leaving Air Dry Bulb**: 56.4°F
   - **Leaving Air Wet Bulb**: 55.7°F
   - **Leaving Air Enthalpy**: 23.78 BTU/Lb.
   - **Gross Cooling Capacity**: 638.8 MBH
   - **Sensible Cooling Capacity**: 455.18 MBH
   - **Condenser Entering Air Temp**: 93°F
   - **Compressor Power (KW)**: 43.9
   - **Supply Air CFM**: 18,200
   - **Power Exhaust (CFM)**: 18,200
   - **Supply Fan H.P.**: 20.0 (Maximum)
   - **Exhaust Fan H.P.**: 10.0 (Maximum)
   - **External Static Pressure**: 2.0 W.C.
   - **Unit Voltage**: 208V-30-60Hz
   - **Minimum Voltage**: 187 Volts
   - **Maximum Voltage**: 253 Volts
   - **Single Point Connection Wire Size**: 300 AWG
   - **Maximum Amps (Per wire existing size)**: 425 Amps
Southern Baptist Theological Seminary
Request for Pricing (RFP)

5. General Information to Bidders:

A. The existing rooftop unit has an approximate foot print of 32 Ft. 9-1/2" long by 7'-6" wide, this includes the compressor/condenser section.

B. This unit sits on top of a 14" deep structural sheet metal box that has the existing return duct connected to bottom of the box (roof line). The end of this box where the compressor/condenser sits evidently has an internal insulated divider running parallel to the 7'-6" dimension isolating the compressor/condenser from the rest of the box. This must remain in tack to keep compressor backup noise back through return air system.

C. The rest of this box evidently acts as a return air plenum. This contract shall repair and replace the insulation in this plenum.

D. The existing units bottom return air opening is not deducted, it is open to the box return air plenum from which it draws its return air back to the unit.

E. The return air duct (connecting to the bottom of the box plenum measures approximately 68" W x 42" D.

F. The existing return air duct opening in the bottom of the rooftop unit has an approximate size of 43" W x 92" D.

G. This existing rooftop unit was installed in 1984 (over 26 years old). The technology and modular section design in today’s manufacturing will always have physical dimension changes. It appears that a similar rooftop unit today may have a longer length dimension than the existing unit. (Upwards to 3 to 4 feet longer). If this is true, then the unit return air box plenum would not be long enough to support the total unit. In this situation the compressor/condensing section would hang out over the one end of the box plenum; therefore requiring additional structural support of the heaviest section of the total unit (roughly 5000 lbs.) on the front 2-corners. This work shall be the Contractors responsibility.

H. Any roof cutting or minimal repair due to required cutting for the extended condenser/compressor support will be Owner’s responsibility.

END OF RFP
B. General Instructions to Vendors

PREPARATION OF OFFERS
Each individual or organization ("Vendor") responding to the RFP shall furnish the information required by the proposal. The Vendor shall sign the proposal and print or type his/her Name, Company Name, Address, Telephone Number and Date. The person signing the offer must initial erasures or other changes. Offers signed by an agent are to be accompanied by evidence of this authority unless such evidence has been previously furnished to the issuing office.

INSURANCE
Any vendor, service company, contractor, sub-contractor or other person or persons employed by SBTS to perform any work, construction, operate vehicles, inspections, install their product, etc., and will provide a "certificate of insurance or Accord certificate". This certificate shall be presented to the Procurement Department BEFORE any service or work is to be started or initiated on Seminary property.

The Independent Contractor / Consultant shall maintain insurance coverages during the term of this agreement as follows:

A. Workers Compensation. As required by law in the State of Kentucky, covering all persons employed by the Independent Contractor / Consultant in rendering the services contemplated by this agreement.
B. Liability. Comprehensive or commercial general bodily injury and property damage liability insurance in an amount not less than $1,000,000 for each occurrence.
C. Each of the above insurance policies shall contain covenants by the issuing company (1) stating that the policy shall not be cancelled without thirty (30) days' prior written notice of cancellation to the Seminary, and (2) naming the Seminary as an additional insured.

SAFETY REQUIREMENTS
Any vendor shall comply, practice, and strive to meet all guidelines, standards, laws, procedures, and/or policies as described by OSHA. These include federal as well as state directives. Supervisors from the Department of Safety and Security, Facilities, and Procurement Department shall be the responsible parties on behalf of SBTS that all OSHA standards are met by any person, company, service provider, etc., that conducts business at the SBTS. If any safety standard is not being adhered to, these supervisors will notify the appropriate person for correction. If a safety concern continues, proper actions will be taken to ensure the fiscal/financial responsibility of the SBTS.

Proper safety requirements include, but are not limited to; Proper Protection Equipment, Hazardous Materials Communication, knowledge of different machinery, Material Data Safety Sheets, posting of OSHA requirements, confined spaces, scaffolding - ladders - and /or all other equipment needed for working above ground and/or any other applicable standard.

CONFLICT OF INTEREST
Vendors responding to this Request for Proposal are required to disclose any potential conflict of interest. The term "conflict of interest" refers to situations in which financial or other personal considerations may adversely affect, or have the appearance of adversely affecting, an employee’s professional judgment in exercising any Seminary duty or responsibility in administration, management, instruction, research and other professional activities. The bias such conflicts could conceivably impart may inappropriately affect the goals of research, instructional, or administrative programs. The education of students, the methods of analysis and interpretation of research data, the hiring of staff, procurement of materials, and other administrative tasks at the Seminary must be free of the undue influence of outside interests.

The mere appearance of a conflict may be as serious and potentially damaging as an actual distortion of instructional, research, or administrative goals, processes, or outcomes. Reports of conflicts based on appearances can undermine public trust in ways that may not be adequately restored even when the mitigating facts of a situation are brought to light. Apparent conflicts, therefore, should be disclosed and evaluated with the same vigor as actual conflicts.

In accordance with the Business and Financial plan of the SBC, the Seminary shall, as a normal operating policy, refrain from entering any business transaction with a trustee or employee, or a business enterprise in which a trustee or employee has an interest.
An exception to the policy may be made, at the discretion of the Board of Trustees; in any case wherein it appears that a commodity or service is unavailable on a more favorable basis from any other source, or a commodity or service, at the discretion of the board, is found to be in the best interest of the Seminary. Competitive bids will be taken when possible. In any case being considered for exception, the extent of the Trustees’ or employees’ interest shall be disclosed to the entire board.

SUBMISSION OF OFFERS
Offers and modifications thereof shall be enclosed in sealed envelopes and addressed to the Office specified in the solicitation. The Vendor shall show the hour and date specified in the solicitation for receipt and the name and address of the Vendor on the face of the envelope. The Request for Proposal number must appear on the outside of the envelope. The Request for Proposal must be signed.

Request for Proposals must be submitted in a sealed envelope and received in the Department of Procurement at the Seminary, Louisville, Kentucky, not later than 4:30 PM, local time, on the specified date, at which time all proposals received will be given to the buyer responsible for the proposal. Proposals received after this time shall be deemed non-responsive and will not be considered for award. All proposals become the property of the Seminary. The successful proposal will be incorporated into the resulting contract by reference.

INTERPRETATION OF RFP
If any person contemplating the submission of a proposal has any doubt as to the true meaning of any part of the RFP, he/she should contact Andy Donahou, Director of Procurement, (502) 897-4202.

MODIFICATION OR WITHDRAWAL OF OFFERS
Offers may be modified by written notice received prior to the exact hour and date specified for receipt of offers. An offer may be withdrawn in person by an Vendor or his/her authorized representative, provided his/her identity is made known and he signs a receipt for the offer, but only if the withdrawal is made prior to the exact hour and date set for receipt of offers. Offers received at the office designated in the solicitation after the exact hour and date specified for receipt will not be considered. Proposals that have clerical errors or any irregularity are subject to correction only with concurrence of the Department of Procurement.

AWARD OF CONTRACT - COMPETITIVE NEGOTIATION
A written award (or acceptance of offer) mailed (or otherwise furnished) to the successful Vendor shall be deemed to result in a binding contract without further action by either party, and all terms and conditions of this RFP are hereby incorporated into any such contract.

MULTIPLE REQUEST FOR PROPOSALS
Unless otherwise specified, only one price, brand and/or model may be proposed for each item in the RFP. Vendors must determine their single best offering based on the specifications in the RFP. Proposals not conforming to this requirement will be rejected.

COMPLIANCE WITH STATE LAWS
It is agreed and understood that the rights and obligations of the parties to any contracts issued and/or orders placed as a result of this proposal shall be governed in accordance with the laws of the Commonwealth of Kentucky.

AMENDMENTS
It is recognized that subsequent written amendments to the awarded contract may be necessary; and all such amendments will require the mutual agreement of the parties.

CANCELLATION
Any contract shall be non-cancelable during its life except for mal-performance, non-performance, or failure to comply with specifications stated herein on the part of the Vendor. If a protest is filed, depending on the outcome of the protest, the contract/order may be cancelled or confirmed. In the event of such action being necessary, the contract or order shall be null and void upon receipt of written notice from the Department of Procurement.

PAYMENT TERMS
Payment terms will be net 30 days from the Department of Procurement. Larger scale construction projects may result in scheduled payments as negotiated between the vendor and Department of Procurement. Early payment for discounts are also available.
RESTRICTIONS ON COMMUNICATIONS
From the issue date of this RFP until a proposal is selected and announced, Vendors are not allowed to communicate with any Seminary staff concerning the RFP except:
- The Seminary buyer cited in this RFP
- Seminary representatives during oral presentations
- Via written questions submitted to the Seminary buyer

On the event of a violation of this provision, the Seminary reserves the right to reject the proposal.

C. VENDOR REQUIREMENTS
The vendor must complete the attached Vendor Data and Proposal Form in order to be considered for this RFP. Please respond specifically to each of the following questions or areas of concern identified on this form.
The Vendor shall designate a person in the company as the primary contact for the project. This person must play a major part in any oral presentations made to the participants.

Supply detailed information concerning these primary contacts. This information should include name, job title, education, level of experience, present responsibility and any other pertinent information.

In submitting bid, Vendor indicates that he has sufficient labor, tools, equipment, and other items necessary to expedite and complete installation within a reasonable time and that he is able to commence work upon completion of an agreement with the Seminary for said work.

The Seminary reserves the right to accept or reject any or all bids, and to waive any formality in bidding. Each bidder, before submitting a bid, shall visit the site, check all the measurements and thoroughly familiarize themselves with all existing conditions likely to be encountered in the work to be done under this contract.
Vendor Data and Proposal Form

RFP Name: Alumni Chapel HVAC Replacement
RFP Number: RFP 10-0006

1. **Company Contact Information:**
   Your Company Name: ________________________________
   Contact Person Assigned to this RFP: _______________ Email: ________________________________
   Company Address: ________________________________________________________________
   Contact Phone: ________________________________ Contact Fax: ________________________________

2. **Proposal Summary:** *Must* attach documentation outlined *exactly* as it appears below.
   a. Scope (attachments are acceptable and may be necessary):
   b. Time Frame:
   c. Discuss all customer service related issues to this project:
   d. Fully describe any and all warranties available (attachments are acceptable and may be necessary):

3. **Company Information:**
   a. Number of years your company has been in business: ________________
   b. Number of educational institutions (primary, secondary, and post-secondary) your company has provided services to: ________________
   c. Percentage of business from educational institutions: ________________
   d. Average project award from educational institutions (in dollars): ________________
   e. Trade References (Must list three. Preferably educational institutions):
      1. Organization Name: ________________________________
         Contact Name: ________________________________
         Contact Title: ________________________________
         Contact Number: ________________________________
         Contact Email: ________________________________
2. Organization Name: _______________________________
   Contact Name: ___________________________________
   Contact Title: ___________________________________
   Contact Number: _________________________________
   Contact Email: ___________________________________

3. Organization Name: _______________________________
   Contact Name: ___________________________________
   Contact Title: ___________________________________
   Contact Number: _________________________________
   Contact Email: ___________________________________

f. Vendor credit/financial information:
   Vendors are required to provide the following information according to the schedule listed below:
   1. Projects $10,000 - $99,000  List 3 trade references above
   2. Projects $100,000 - $999,000  3 references and SBTS will run credit report
   3. Projects $1,000,000+    Previous 2 years audit financial statements

By signing this form, I signify that I am a representative of the company listed above and that I am
authorized by this company to extend the commitments outlined above. I further agree to fulfill the
obligations as stated above if approved, within the time frame specified in the request for proposal.

Company Name ____________________________  Company Representative ____________________________

Signature ____________________________  Title ____________________________  Date ____________________________

FOR SBTS USE ONLY:
Date RFP Received ____________________________
Date Reviewed ____________________________
Date Awarded ____________________________
Reason for Acceptance/Rejection

__________________________________________
__________________________________________
__________________________________________

Page 12 of 12
**Trane Air Conditioning**

**MODEL NO.** GMHC05060800A3351A10

**SERIAL NO.** J84H72067

**REFRIGERATION MACHINE FOR OUTDOOR INSTALLATION ONLY**

See additional name plate in gas heat section when used.

### UNIT POWER SUPPLY

<table>
<thead>
<tr>
<th>Component</th>
<th>QTY</th>
<th>VOLT</th>
<th>HZ</th>
<th>PH</th>
<th>FLA, EA</th>
<th>HP, EA</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Compressor Motor</strong></td>
<td>1</td>
<td>200</td>
<td>60</td>
<td>3</td>
<td>145.2</td>
<td>1.00</td>
</tr>
<tr>
<td><strong>Cond. Fan Motor</strong></td>
<td>1</td>
<td>200</td>
<td>60</td>
<td>3</td>
<td>143.6</td>
<td>1.00</td>
</tr>
<tr>
<td><strong>Evap. Fan Motor</strong></td>
<td>1</td>
<td>200</td>
<td>60</td>
<td>3</td>
<td>10.2</td>
<td>0.75</td>
</tr>
<tr>
<td><strong>Exhaust Fan Motor</strong></td>
<td>1</td>
<td>200</td>
<td>60</td>
<td>3</td>
<td>10.2</td>
<td>0.75</td>
</tr>
<tr>
<td><strong>Burner Motor</strong></td>
<td>1</td>
<td>120</td>
<td>60</td>
<td>1</td>
<td>5.0</td>
<td>0.25</td>
</tr>
<tr>
<td><strong>Electric Heater Circuit</strong></td>
<td>1</td>
<td>200</td>
<td>60</td>
<td>3</td>
<td>25.0</td>
<td>1.00</td>
</tr>
</tbody>
</table>

**FACTORY CHARGED - EACH SYSTEM**

<table>
<thead>
<tr>
<th>Refrigerant</th>
<th>LBS OF R-22</th>
</tr>
</thead>
<tbody>
<tr>
<td>R-12</td>
<td>0.5</td>
</tr>
<tr>
<td>R-134a</td>
<td>0.5</td>
</tr>
<tr>
<td>R-22</td>
<td>3.0</td>
</tr>
</tbody>
</table>

**UNIT WEIGHT**

| Weight | 161.30 |

**TEST PRESSURE**

- **Design Pressure:** 405 PSIG
- **High 450 PSIG**
- **Low 300 PSIG**

**FOR CONTINUED EFFICIENT OPERATION OF THIS UNIT REFER TO**

**OPERATION MAINTENANCE MANUAL**

The Trane Company, La Crosse, Wisconsin 54601
Made in U.S.A.
<table>
<thead>
<tr>
<th>Phase</th>
<th>Circuit-1</th>
<th>Circuit-2</th>
<th>Utilization Voltage Range</th>
<th>Recommended Dual Element Fuse</th>
</tr>
</thead>
<tbody>
<tr>
<td>120</td>
<td>1-5</td>
<td>1-5</td>
<td>180-220</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>60</td>
<td>60</td>
<td></td>
<td>200</td>
</tr>
<tr>
<td></td>
<td>60</td>
<td>60</td>
<td></td>
<td>60</td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>3</td>
<td></td>
<td>4.1</td>
</tr>
<tr>
<td></td>
<td>3</td>
<td>3</td>
<td></td>
<td>8.8</td>
</tr>
</tbody>
</table>

**Rated Voltage:**
- HZ: 60
- Circuit-1: 120
- Circuit-2: 120

**Minimum Circuit Ampacity:**
- HZ: 60
- Circuit-1: 3
- Circuit-2: 3

**Maximum Fuse Size:**
- VOLT: 200
- HZ: 60
- QTY: 2

**Compressor Motor:**
- HP EA: 5
- FLA EA: 3

**Evap Fan Motor:**
- HP EA: 7.6
- FLA EA: 8.8

**Exhaust Fan Motor:**
- HP EA: 1.00
- FLA EA: 8.8
BID FORM
(Required)

Date: ______________________

To: The Southern Baptist Theological Seminary

Project Title: The Southern Baptist Theological Seminary
RFP 10-0006 Alumni Chapel HVAC Replacement

Name of Contractor: _________________________________________
Mailing Address:   _________________________________________
_________________________________________
Business Address:    _________________________________________
_________________________________________
Telephone:   _________________________________________

The undersigned hereby certify that he has (they have) carefully examined the Request for Proposal,
Drawings, and Site of the proposed work and is/are fully informed as to the nature of the work and the
conditions relating to its performance.

Bidder acknowledges receipt of the following addenda:
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________

The proposal shall be construed a Lump Sum Proposal.

The undersigned suggests the following Exclusions/Qualifications to be considered:
_________________________________________________________________________
_________________________________________________________________________
_________________________________________________________________________

Lump Sum Base Bid:
For the construction required to complete the work, in accordance with the contract documents, I/We
submit the following lump sum price of:

____________________________________ (Use Figures)
_________________________________________Dollars & ___________________Cents
(Use Words)