



**SOUTHERN BAPTIST THEOLOGICAL SEMINARY
REPORT ON AN IDENTITY THEFT “RED FLAG”**

INSTRUCTIONS:

1. Complete this form for each “Red Flag” observed that might be indicative of an act of identity theft (but only after you have responded to the Red Flag as previously instructed).
2. Forward the completed form to Wayne Milligan, Vice President of Finance (Identity Theft Prevention Program Administrator), Sampey Hall, room 4103.

Department _____

Date _____

Describe the Red Flag that was observed and pertinent facts and circumstances:

Describe your response to the Red Flag:

Preparer’s Name

Preparer’s Signature

Supervisor’s Name

Supervisor’s Signature